



Minutes

Meeting: West Chester Commercial BID – Executive Board Meeting
Date: Tuesday 7th July 2020
Time: 12pm – 2pm
Location: Zoom Meeting

- Jordi Morell - Obsidian Group (JM)
- Ann Rogers – Deva Design (AR)
- Lexa Farthing – Cheshire West Library Services (LF)
- Chris Leicester – Sanctuary Housing (CL)
- Gill Williams – CWaC (GW)
- Greville Kelly – Groundwork CLM (GK)
- Jane Hough – Groundwork CLM (JH)
- Stephanie Leese – Groundwork CLM (SL)

Apologies:

- Steve Potts – B&S Group (SP)
- Eleanor Thomas – Living Floors (ET)
- Hugh Shields – Groundwork (HS)

Agenda Item	Minutes	Actions
Welcome & Apologies	JM welcomed all those present to the meeting. Apologies were received from Steve Potts. Eleanor is hoping to jump in to the meeting at some point.	
Minutes from previous meeting and actions	<p>JH had distributed the minutes from the previous meeting via email and asked if there were any questions. JM went through the actions of the previous meeting.</p> <ul style="list-style-type: none"> • GW has a meeting with Claire Glazzard on Thursday to discuss travellers going forward. • JH has sourced security costs from Alpha Omega for weekends and evenings. • JH reported that HS hasn't specifically feedback on Covid-19 stories for the e-bulletin. He is aware of some businesses doing exceptionally well, whilst there are also some casualties. • Currently there are a lot of people on furlough – SL will review e-bulletin open rates and report back. • SL will speak to Luke from Solutions 24-7 to get minutes and reports added to the West Chester BID website. <p>The minutes from the previous meeting were approved as a true and accurate record of the meeting.</p>	<p>SL to review e-bulletin open rates.</p> <p>SL to speak to Luke and get the minutes and reports added to the West Chester BID website.</p>

<p>Project Report</p>	<p>JH updated the board members with the current business plan and project report.</p> <p>The anti-social issues at Dee View have restarted with Joy Riders and young people wanting to congregate.</p> <p>Gethin has issued tenders to 3x companies for signage. He has put a 2 week turnaround on the tenders so the BID Team should hear back in the next week or so. Discussions with landowners has also progressed.</p> <p>GK has also been having conversations with Roger Golding from Total Environment at Cheshire West and has had an approach from the council looking to identify areas of land across business parks across West Cheshire for Tree planting and development of new ponds. Roger has got funding to make this happen and is keen to strike up partnerships with the BIDs and put ideas forth within West Cheshire with the pocket park concept. There is a big opportunity at the rear of the football ground he's keen to explore. This could look at incorporating links in to the Dee Cycleway.</p> <p>JM asked about Microlearn listed on the report as the West Chester BID doesn't have Microlearn. This was a mistype on the report.</p> <p>The E-bulletins have been appreciated and have been sent out to in house customers and BID members.</p> <p>JH asked if there were any specific questions on the report.</p> <p>AR asked if Streetclean have been around already or are they programmed in to come around. JH replied that they have done some work but will be coming out again. GW will speak to HS and Paul Blackburn.</p> <p>AR asked if training courses are going ahead as she needs Fork Lift Truck Training. SL to speak to GHR Training to establish if this is going ahead.</p>	<p>SL to speak to GHR Training to establish if FLT training is currently going ahead.</p>
<p>AOB</p>	<p>Offices in the BID area will be adapted to create bigger meeting spaces. However more and more people are now working from home and businesses are finding it effective. One client won't be coming back in to offices as remote working has worked far better.</p> <p>GW reported there are 350 grants still to give out from the original business rates grant scheme.</p> <p>The issue of tip traffic was raised. Hopefully this is a one off issue but the question was asked if how obstructive traffic is could be taken in to account.</p> <p>The Board Members discussed their Covid-19 experiences and how the businesses are coping moving forward.</p> <p>It was decided that meetings would now go back to being quarterly but would remain online on Zoom/Microsoft Teams.</p>	

	JM thanked everybody for joining the meeting. The meeting was closed.	
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Date and time of next meeting: Tuesday 10th November on Microsoft Teams