



Minutes

Meeting: West Chester Commercial BID – Annual General Meeting
Date: Wednesday 21st November 2018
Time: 1pm – 2pm
Location: Blues Bar, Chester Football Club, Bumpers Lane, Chester

- Jordi Morell - Obsidian Group (JM)
 - Steve Potts – B&S Group (SP)
 - Ceri Roberts – Arco (CR)
 - Derek Rowlands (Northrup Gruuman)
 - Gill Williams – CWaC (GW)
 - Chris Hurst – Chester DEE 106 Radio (CH)
 - Greville Kelly – Groundwork CLM (GK)
 - Mark Henshaw – Groundwork CLM (MH)
 - Chris Leicester – Sanctuary Housing (CL)
 - Dean Spindler – Chester Autos (DS)
 - Chris Jeffries – Chester Autos (CJ)
- Apologies Received:**
- Jane Hough – Groundwork CLM (JH)

Agenda Item	Minutes	Actions
Welcome and introductions	Welcome and introductions were made to the group.	
Presentation of the Annual Report and Accounts	GK updated on what the BID has done since September 2017, mentioned that the BID are still trying to have CWaC to commit to the baseline agreements and he went through the accounts (headlines)	
Business Park Manager - Update	<p>MH updated on the proposed three points of signage and landscaping. Explained that it is a lengthy and detailed process MH went through the latest report and covered:</p> <p>Site Audit Street Name Plates Security Signs Training Courses Newsletter CCTV Signage.</p> <p>MH mentioned the lack of partnership working on Street care’s part and difficulties with Street care in terms of no service being carried out since Sep 2017 and that numerous audits have to be done because of this.</p> <p>Updated that a meeting is to be held on 30th November with Maria Byrne.</p> <p>It was mentioned that since February 2018, the Community Payback Team on behalf of the BID had collected 108 waste sacks of litter and had removed Fly tipping. This was at a cost to the BID.</p> <p>No questions were asked by the 7 businesses that attended.</p>	

A.O.B	JM has agreed with CL of Sanctuary Housing that he is to attend the Executive Board meetings in the future as an Observer. CL to be included in all future invites. CR suggested that more Litter Bins were to be placed within the BID Area.	GW to ask Street care.
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Next Executive Board Meeting Date: Thursday 21st March 2019, 10.45am at Obsidian Offices